



**Ontario Food Terminal Board**

**Protocol 2022-1 (Effective Date: September 7th, 2022)**

**Hours of Operation Protocol**

**This Protocol is established pursuant to Ontario Regulation 147/22 (Conduct of Business) and further to Ontario Regulation 148/22 (Food Terminal Rules)**

**The definitions in Ontario Regulation 147/22 (Conduct of Business) made under the Act apply to this Protocol.**

**Opening Hours of the Terminal**

1. Pursuant to section 3 of Regulation 147/22, the opening hours of the Terminal are as posted by the Manager.
2. The opening hours are posted at the northside and westside entrances of the Terminal and are available on the Terminal's website at [www.ofb.com](http://www.ofb.com)

**Entry into the Terminal outside of opening hours**

3. No person shall enter the Terminal outside of the opening hours except as provided for in section 4 of Regulation 148/22.
4. Wholesalers and Farmers' Market occupants, including, but not limited to their employees and agents are permitted to enter the Terminal outside of opening hours for the purpose of accessing their units and stalls, as the case may be, as well as their office space and the cold storage facility.
5. In addition to what is provided for in section 4 of Regulation 148/22, those registered with the manager to purchase goods from a wholesaler or Farmers' Market occupant and who have reserved dock space in advance, are allowed to enter the Terminal outside of opening hours.

**Requests for Entry into the Terminal outside of opening hours**

6. Where a person requires access to the Terminal outside of opening hours where the access would be prudent for the operation of the Terminal, that person shall obtain express permission from the Manager or his or her delegate prior to entry.



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**Protocol 2022-2 (Effective Date: September 7, 2022)**

**Cleaning and Sanitation Protocol**

**This Protocol is established pursuant to Ontario Regulation 147/22 (Conduct of Business) and further to Ontario Regulation 148/22 (Food Terminal Rules)**

**The definitions in Ontario Regulation 147/22 (Conduct of Business) made under the Act apply to this Protocol.**

**Disposal of Waste**

1. Pursuant to section 6 of Regulation 147/22 and section 5 of Regulation 148/22, no person other than a wholesaler, Farmers' Market occupant, or others renting building space within the Terminal is entitled to dispose of goods, wares, merchandise, packaging, pallets, waste or any other items at the Terminal.

***Wholesaler Occupants***

2. Further to the rules set out in sections 5 and 7 of Regulation 148/22, wholesaler occupants shall ensure that their units and the common areas of the Terminal are kept in a sanitary condition, free from waste and other items.
3. Wholesaler occupants shall use pallets or the metal garbage containers issued by the Board to them for the purposes of disposing waste at the Terminal.
4. Further, wholesaler occupants shall keep at all times a sufficient number of the metal garbage containers issued by the Board to ensure that all of the waste generated by them, that cannot be stored on a pallet, can be stored in the containers prior to disposal.
5. Wholesaler occupants shall transfer their waste from their units to the waste handling building for disposal during its operating hours only.
6. Wholesaler occupants shall not store their waste or metal garbage containers in any common area of the Terminal.
7. For clarity, the wholesaler occupants shall leave their waste and metal garbage carts in their units until they are transferred to the waste handling building for disposal.



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### ***Farmers' Market Occupants***

8. Further to the rules set out in sections 5 and 7 of Regulation 148/22, Farmers' Market occupants shall ensure that their stall(s) and the common areas of the Terminal are kept in a sanitary condition, free from waste and other items.
9. Farmers' Market occupants may use the metal garbage containers found within the Farmers' Market for the disposal of waste that amounts to less than a pallet full of waste.
10. For the disposal of waste that amount to a pallet or more of waste, Farmers' Market occupants shall place the waste on pallets and transfer same to the Farmers' Market compactor station for disposal.
11. Farmers' Market occupants shall transfer their waste from their stall(s) to the compactor station for disposal during the station's operating hours only.
12. Farmers' Market occupants shall not store waste in any manner outside of their stall space.
13. For clarity, Farmers' Market occupants shall leave their waste in their stall space until the waste is transferred to the compactor station.

### **Cleaning Requirements**

14. Further to section 7 of Regulation 148/22, Wholesalers, Farmers' Market occupants and all other persons shall take immediate and appropriate steps to clean any areas within the Terminal or Farmers' Market which are soiled as a result of their actions.
15. Large spills involving oil, fuel or any other chemical substance must be contained and cleaned immediately.
16. Further, large spills involving oil, fuel or any other chemical substances must be reported to Board staff immediately.
17. Depending on the nature of the spill, Board staff may take steps themselves or instruct Wholesaler or Farmers' Market occupants as to the remediation required.



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**Protocol 2022-3 (Effective Date: September 7th, 2022)**

**Display and Storage Protocol**

**This Protocol is established pursuant to Ontario Regulation 147/22 (Conduct of Business) and further to Ontario Regulation 148/22 (Food Terminal Rules)**

**The definitions in Ontario Regulation 147/22 (Conduct of Business) made under the Act apply to this Protocol.**

**Display on Docks in Buyers' Court Prohibited**

1. No person shall use any portion of the buyers' court for the purpose of storage or display at any time.
2. Further to section 5 of Regulation 148/22, no person shall store or display agricultural products or any other goods, wares or merchandise in any manner that interferes with the exit and egress into and out of the Terminal building.

***Storage in the Terminal***

3. Wholesaler occupants may keep agricultural products or other goods, wares or merchandise as permitted by the Manager on display outside of their unit so long as such display does not extend beyond the property line immediately adjacent to their unit.
  - a. For clarity, the property line for each unit is set at the point of the column that faces the buyers' court and is marked by a column or painted line.

***Storage in the Farmers' Market***

4. Farmers' Market occupants may keep agricultural products or other goods, wares or merchandise as permitted by the Manager on display within their stall so long as such display does not extend beyond the lines on the asphalt demarcating the stall.



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Protocol 2022-4 (Effective Date: September 7th, 2022)

## **Noise Level Protocol**

**This Protocol is established pursuant to Ontario Regulation 147/22 (Conduct of Business) and further to Ontario Regulation 148/22 (Food Terminal Rules)**

**The definitions in Ontario Regulation 147/22 (Conduct of Business) made under the Act apply to this Protocol.**

### **Noise Nuisance Prohibited**

1. Pursuant to section 10 of Regulation 148/22, no person at the Terminal shall create a nuisance or breach any applicable protocols established by the Manager with respect to nuisance.
2. All persons entering the Terminal are expected to minimize noise levels by
  - a. ensuring that all vehicles and other motorized equipment are in good working order and are properly maintained;
  - b. limiting the use of refrigeration units or other motorized equipment;
  - c. limiting the use of horns or other emergency warning devices to emergency situations only;
  - d. avoiding playing loud music in the common areas around the Terminal; and
  - e. ensuring that complaints received regarding noise levels are addressed immediately.
3. Parking or idling of a refrigeration unit in the north roadway is strictly prohibited.